

## MINUTES – MARCH 7, 2005

The Caswell County Board of Commissioners met in regular session at the Historic Courthouse in Yanceyville, North Carolina at 6:30 p.m. on Monday, March 7, 2005. Members present: Nathaniel Hall, Chairman, George W. Ward, Jr., Vice-Chairman, Larry G. Hamlett, Jack W. Hooper, Jeremiah Jefferies, Kenneth D. Travis, and C. Hester Vernon, III. Also present: Jeffrey H. Earp, County Manager, Robert V. Shaver, Jr., County Attorney, Gordon Bendall representing The Caswell Messenger, and Lauren Chesnut representing The Danville Register & Bee. Wanda P. Smith, Clerk to the Board, recorded the minutes.

### MOMENT OF SILENT PRAYER

Chairman Hall opened the meeting with a Moment of Silent Prayer.

### APPROVAL OF AGENDA

Commissioner Jefferies moved, seconded by Commissioner Travis to approve the agenda as presented. The motion carried unanimously.

### APPROVAL OF CONSENT AGENDA

Commissioner Ward moved, seconded by Commissioner Jefferies to approve the Consent Agenda as presented. The motion carried unanimously.

The following items were included on the Consent Agenda:

- 1) Approval of Minutes of February 21, 2005 Special Meeting and Regular Meeting
- 2) Monthly Tax Report for January, 2005

Total Amount of Taxes Collected	\$1,548,245.92
Tax Maps/Cards	\$ 90.00
County Maps	\$ 35.55
Beer License	\$ 5.00
2005 Pre-Payments	\$ 1,712.00
NSF Charge	\$ 25.00
- 3) Monthly EMS Billing Report for January, 2005

Total Billed	\$ 30,497.00
Total Collected	\$ 20,041.77
Total Claims Filed with Medicare	40
Total Claims Filed with Medicaid	15
Total Adjustments Private Pay	\$ 0
Total Adjustments Medicare/Medicaid	\$ 6,378.45

- 4) Budget Amendment No. 18 - DSS
- 5) Budget Amendment No. 19 – Health Department
- 6) Budget Amendment No. 20 - DSS
- 7) Budget Amendment No. 21 - DSS

### PUBLIC COMMENTS

Chairman Hall opened the floor for public comments.

There were no public comments made.

### UPDATE ON LAND USE ORDINANCES AND ZONING PROCESS

Mr. Melvin Butler, Planning Board Chairman, came before the Board to give an update on the Land Use Ordinances and zoning process. Mr. Mike Cusimano, County Planner, was also present. Mr. Butler reported that he and Mr. Cusimano have had the opportunity to visit several fire departments and have been very well received. Mr. Butler stated that he stressed to these groups the Planning Board's objective and what the Board of Commissioners has asked them to do as far as possibly establishing a Zoning Ordinance for the County. Mr. Butler added that they have been very pleased with the reception they have received. Mr. Butler stated that they will continue with the meetings throughout the communities and will have new maps available that can identify manufactured homes versus stick built homes. Mr. Mike Cusimano, County Planner, agreed that the new maps are much better and contains much more accurate detail. Mr. Butler informed the Board that at the last Planning Board meeting they requested that the County Planner prepare a projected administrative budget for the zoning process. Mr. Butler invited the Board members to attend as many of the scheduled meetings as possible.

Chairman Hall questioned Mr. Butler as to the timeframe for presenting a final report to the Board. Mr. Butler answered that he anticipates that a final report can be presented to the Board before the end of the year.

### AWARD OF ADMINISTRATIVE CONTRACT FOR 2005 SCATTERED SITE HOUSING GRANT PROGRAM

Mr. Jeff Earp, County Manager, reported that Caswell County has been awarded a CDBG Grant for low-income housing rehabilitation. Mr. Earp stated that one of the issues left to determine on this grant is who will administer the grant program for the County. Mr. Earp reported that the Scattered Site Housing Grant allows for ten percent of the grant, which is \$40,000, to be used for grant administration and an additional five percent, \$18,000, for service delivery cost such as initial inspection, work write-up preparation, interim and final inspections, and addressing lead base paint situations. Mr. Earp noted

that a total of \$58,000 can be used for these purposes. Mr. Earp added that the Scattered Site Housing Grant is a 100% grant with no County funds required to be expended as a match.

Mr. Earp reported that he advertised for vendors to bid for the administration of this grant and received two bids, one from CMR Services, Inc. and one from Hobbs, Upchurch & Associates, PA. Mr. Earp stated that CMR Services, Inc. submitted a bid in the amount of \$46,000 to complete all required administrative and application functions. Mr. Earp noted that his concern with this bid is that they did not address service delivery. Mr. Earp reported that Hobbs, Upchurch & Associates, PA submitted a bid in an amount not to exceed \$58,000 for administration and service delivery.

Mr. Earp recommended that the Board accept the proposal submitted by Hobbs, Upchurch & Associates, PA because of past experience with the company as they administered the 2003 Scattered Site Housing Grant, because of their superb service, and he felt very confident of their performance and administration abilities.

After further discussion, Commissioner Jefferies moved, seconded by Commissioner Travis to accept the County Manager's recommendation and award the Administrative Contract for the 2005 Scattered Site Housing Grant Program to Hobbs, Upchurch & Associates, PA in an amount not to exceed \$58,000. The motion carried unanimously.

#### 2005 SCATTERED SITE HOUSING PROGRAM

Mr. Jeff Earp, County Manager, reported that the 2005 Scattered Site Housing Program Grant requires the County to advertise for properties wishing to be considered for rehabilitation. Mr. Earp stated that once the list of properties has been compiled, they are evaluated to establish need and compliance with program criteria and are prioritized. Mr. Earp added that when the list is established, a Review Committee consisting of the County Manager, Yanceyville Town Manager, and Milton Mayor reviews them to make a recommendation to the Board of Commissioners. Mr. Earp reported that the Committee met on February 18, 2005 to review all applications and rankings. Mr. Earp stated that the Committee is recommending to the Board of Commissioners that they approve 14 sites for participation in the program. Mr. Earp noted that it is expected that 10 sites will be rehabilitated and four will be used as alternates in case one of the top 10 sites is removed from the Program for some reason. Mr. Earp stated that in reviewing the top ranked 14 sites, the Committee feels very confident that the Program would have an effect on each community in the County and provided a map showing the location of each site. Upon questioning from Commissioner Hamlett, Mr. Earp answered that the cost of rehabilitating each home should be approximately \$25,000. Commissioner Hamlett stated that he would like to see local contractors involved in rehabilitation of these homes.

After further discussion, Commissioner Jefferies moved, seconded by Commissioner Ward to accept the recommendation of the Review Committee and approve the properties

as presented for participation in the 2005 Scattered Site Housing Program Grant. The motion carried unanimously.

#### DEPARTMENT OF HOMELAND SECURITY GRANT FUNDING – 2005

Mr. Jim Gusler, Emergency Management Director, came before the Board and stated that over the last four years Caswell County has received a direct appropriation for Homeland Security Grant money through the State for terrorism prevention, equipment purchases, etc. Mr. Gusler added that in 2004 the NC Department of Crime Control and Public Safety changed the way that they distribute these funds. Mr. Gusler added that in 2005 another change has taken place in which there is a more regional approach and there is no longer a per capita funding block. Mr. Gusler stated that the NC Department of Crime Control and Public Safety is looking for regional approaches and is looking for multiple jurisdictions to come together and request funding. Mr. Gusler reported that the NC Department of Crime Control and Public Safety has listed the following priorities: 1) the State Interoperable Communications System; 2) development of Regional HazMat and Regional Response Teams; and 3) development of regionalized training and exercise programs. Mr. Gusler stated that Caswell County is now involved in a core team of surrounding counties including Davie, Surry, Stokes, Rockingham, and Guilford Counties. Mr. Gusler requested that Caswell County be allowed to participate in a regional project that will fund communications infrastructure in the County known as the VIPER Project. Mr. Gusler stated that the VIPER Project would allow for communications equipment to be purchased and towers to be erected that would allow all County Emergency Management personnel to communicate directly with State Emergency Management personnel, North Carolina Highway Patrol, and other agencies that would be needed in an emergency situation. Mr. Gusler added that this project will take approximately five to six years to complete. Mr. Gusler noted that this is an opportunity to put equipment in the County that probably could not be purchased by the County alone. Mr. Gusler noted that the grant would not require a County match.

After further discussion, Commissioner Vernon moved, seconded by Commissioner Hamlett to approve the application for Department of Homeland Security Grant Funding as presented. The motion carried unanimously.

#### DESIGNATION OF DEPOSITORY ACCOUNT FOR BANKING SERVICES

Chairman Hall reported that the Audit Committee has not met to discuss the Designation of Depository Account for Banking Services for Caswell County and would like to defer this item to the next Board meeting.

#### SUBSTANCE ABUSE AND DRUG FREE WORKPLACE POLICY

Mr. Robert V. Shaver, Jr., County Attorney, reported that the County's existing Drug Free Workplace Policy is in the form of an Ordinance adopted by the Board of Commissioners in the year 2000 and it is time to update the terms under which the County conducts its drug testing. Mr. Shaver presented a proposed Substance Abuse and

Drug Free Workplace Policy which is based upon a Program organized by the Piedmont Triad Council of Governments. Mr. Shaver stated that the Piedmont Triad Council of Governments has made an arrangement with all of the localities in the PTCOG region to provide drug testing services through a third party known as Safety Network. Mr. Shaver added that as part of this program, PTCOG reviewed the County's existing Ordinance and determined some areas that needed revision. Mr. Shaver noted that the proposed Policy will meet the practices of Safety Network and meets current DOT and federal requirements that apply. Mr. Shaver reviewed portions of the current Ordinance that needed to be modified. Mr. Shaver noted that the Personnel Committee has reviewed the proposed Policy.

Mr. Shaver recommended that the Board of Commissioners repeal the existing Ordinance No. 27, *Drug-Free Workplace Policy*, and noted that there is no need for this type of Workplace Policy to be in the form of an Ordinance. Mr. Shaver recommended the adoption of the proposed *Substance Abuse and Drug Free Workplace Policy* as presented and direct that it be made a part of the County's Personnel Policy and that the provision in the current Personnel Policy be amended to reflect the new Drug Free Workplace provisions.

Commissioner Ward moved, seconded by Commissioner Travis to repeal Ordinance No. 27, *Drug-Free Workplace Policy*. The motion carried unanimously.

Commissioner Ward moved, seconded by Commissioner Vernon to adopt the *Substance Abuse and Drug Free Workplace Policy* as presented and recommended by the County Attorney and that it be incorporated into the County's Personnel Policy. The motion carried unanimously.

#### PROPOSED AMENDMENT TO ORDINANCE NO. 32 – HUNTING ORDINANCE

Mr. Robert V. Shaver, Jr., County Attorney, presented a proposed Amendment to the County's Hunting Ordinance and added that he drafted this Amendment at the request of Commissioner Hooper. Mr. Shaver stated that the County has a local legislative act already in effect that allows the Board of Commissioners to make Ordinances respecting the entering of private lands to hunt. Mr. Shaver added that this is the legislative authority which allowed the Board to enact the local Hunting Ordinance that is currently in effect. Mr. Shaver noted that the Amendment that is proposed falls within this same legislative authority.

Mr. Shaver provided an overview of the following proposed Amendment and noted the recommended changes.

Amendment to Ordinance No. 32

**Ordinance Regulating Hunting and Fishing on  
Private Lands Without Written Permission of Owner**

Ordinance No. 32 (adopted September 23, 1991) is hereby amended by deleting numbered paragraph 2 in its entirety and replacing it with the following:

2. It shall be unlawful to release dogs on, or to allow them to run on, private land without the written, signed, and dated permission of the owner or lessee of the land. This permission shall be renewed annually in order to remain active. Each hunting dog shall have a collar with its owner's name, phone number, and address on it.

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Mr. Shaver informed the Board that if it were to make other recommendations such as changing the actual dates or splitting the hunting season, these changes would have to be made with State legislative approval.

Commissioner Travis asked if the proposed Amendment would give the Wildlife Officer the authority to go on private lands as far as enforcement and noted that the Wildlife Officer had said that he could not do anything if the land is not posted. Mr. Shaver answered that the proposed paragraph two would remove this restriction and he could go onto private lands to enforce laws even it were not posted. Commissioner Travis stated that he felt there were some more things that need to be added to this Amendment such as a hunter cannot park his vehicle on the side of the road. Commissioner Travis added that whether the hunter is dog hunting or still hunting he should park on the land that he is hunting and not be allowed to park on the side of the road. Commissioner Travis stated that he was not ready to vote on this issue.

Commissioner Ward stated that Chairman Hall had announced at a prior meeting to citizens present that he would be forming a Committee to discuss the hunting issues and maybe now the Committee could be appointed and incorporate the recommendations of Commissioner Hooper's, as well as other proposals.

Commissioner Hamlett stated that he would like to commend Commissioner Hooper for what he has proposed and he is headed in the right direction, but felt that a Committee needed to be appointed and work on it a little further. Commissioner Hamlett agreed with Commissioner Travis that the Committee should look at prohibiting hunters parking on the side of the road and that they should hear from both sides and try to come up with an Ordinance that will suit the majority of the people.

Commissioner Jefferies stated that Commissioner Hooper has a good idea and is going in the right direction, but the Chairman had told the citizens that he would form a

Committee. Commissioner Jefferies added that he felt this issue should be tabled until the Committee comes up with a recommendation.

After further discussion, Commissioner Hamlett moved, seconded by Commissioner Ward that a Committee be formed consisting of three Commissioners and twelve members of the public to review the County's Hunting Ordinance and recommend a resolution to the hunting issues.

Ms. Laurie Ray stated that the Board of Commissioners has seven members and she does not understand why they have to continue to work on this Ordinance when they have already met with all of the appropriate agencies and individuals and have all of the information and did not see why a Committee needed to be formed when the Board of Commissioners is the Committee. Mr. Tom Ray concurred with these statements and stated that the Board has heard from both sides and added that the Board of Commissioners already knows what it needs to do.

Upon a vote of the motion, the motion carried unanimously.

Ms. Nichole Smith stated that the Board should consider the facts, they are clear cut, and felt that this is not a dog issue, rather it is about citizen's rights. Ms. Smith added that she felt that forming a Committee is just an excuse to not vote on the issue.

Chairman Hall stated that the Board of Commissioners wants to do what is right and consider all of the options and asked that the public trust the Board to take the appropriate action.

#### COUNTY MANAGER'S REPORT

Mr. Jeff Earp, County Manager, reported that the North Carolina Department of Correction leases 273 sq. ft. of office space for two offices located at 251 Church Street for Probation and Parole Officers and the lease will expire March 31, 2005. Mr. Earp stated that the Department of Correction has asked that a lease be extended for a three-year period, commencing April 1, 2005 through March 21, 2008, for a sum of \$2,400 per year. Mr. Earp noted that this is approximately a \$200 increase over the current lease. Mr. Earp provided the Board with a copy of the lease agreement. Upon questioning from Commissioner Hamlett, Mr. Earp answered that the lease amount is based on \$8.50 per sq. ft. After further discussion, Commissioner Hamlett moved, seconded by Commissioner Travis to approve the Lease Agreement with the North Carolina Department of Correction for the lease of office space located at 251 Church Street for a sum of \$2,400 per year as presented. The motion carried unanimously.

Mr. Earp reported that the current Support and Maintenance Contract for the County Tax and Financial System with ACS Government Systems Division will expire June 30, 2005. Mr. Earp provided the Board with a proposed Support and Maintenance Agreement for the 2005-2006 fiscal year in the amount of \$65,013. Mr. Earp noted that this is a \$7,000 increase over the current contract. Mr. Earp requested that the Board consider granting a

one-year extension of the Support and Maintenance Contract to ACS Government Systems Division. Mr. Earp noted that most of the problems associated with ACS have been corrected and they continue to work on the System. Chairman Hall stated that he would like to express his displeasure with ACS and felt that a meeting with them is warranted. Chairman Hall added that the Board met with ACS five or six years ago and were assured that they would take care of the problems associated with the System. Mr. Earp stated that he is not requesting Board action tonight, but would like some guidance from the Board. After discussion by the Board, Chairman Hall requested that the County Manager schedule a meeting between the Board and ACS within the next 30 days.

Mr. Earp presented a request from the Economic Development Director for approval from the Board to spend \$1,500 from the Economic Development Fund in order to have the Pelham Industrial Park and the 20 acres of County property adjoining Yanceyville Industrial Park bush hogged and cleaned. Mr. Earp reported that he received a quote from Custom Cutters in Pelham to clean approximately 40 acres of land at the Pelham Industrial Park (all open land that is not in timber) and nine acres in the Yanceyville Industrial Park at a cost of \$1,500. Commissioner Hamlett stated that he did not have a problem with this, but would like to have it done at a different time. After discussion, Chairman Hall moved, seconded by Commissioner Travis to approve the expenditure of \$1,500 from the Economic Development Fund to bush hog and clean the Pelham Industrial Park and the 20 acres of County property adjoining Yanceyville Industrial Park. The motion carried by a vote of six to one with Commissioner Hamlett moving no.

Mr. Earp presented a request from the Planning Department for a budget transfer to move funds into the Small Tools Account, which is a Capital Outlay Account in order to purchase a plotter. Mr. Earp reported that the Board of Commissioners recently adopted the Caswell County Multi-Jurisdictional Hazard Mitigation Plan which was prepared by the Planning Department. Mr. Earp stated that in order to develop this Plan the County received a grant in the amount of \$11,000 from FEMA to assist with the preparation and maintenance of the Plan. Mr. Earp added that the County received reimbursement monies totaling \$3,633.88 because there was more in-kind match from the County in the form of staff hours. Mr. Earp requested that the Board approve the purchase of this plotter for use by the Planning Department and Emergency Services, as well as a number of other County departments. Commissioner Ward moved, seconded by Commissioner Jefferies to approve the budget transfer request by the Planning Department for the purchase of a plotter. Upon questioning from Commissioner Ward, Mr. Earp clarified that this is grant monies and requires no County appropriation. Commissioner Vernon questioned whether this equipment is in the Tax Department. Mr. Mike Cusimano, County Planner, clarified that the Tax Department has a plotter also. Mr. Cusimano stated that the requested plotter for his Department would be purchased with Hazardous Mitigation grant money and in order to spend these funds the plotter has to be used to develop or maintain the Hazard Mitigation Plan. Mr. Cusimano added that the plotter would also be used by Emergency Services and would show in graphic format critical information regarding Emergency Shelters, Critical Facilities, Vulnerable Facilities, Hazard Occurrence Data, etc. as required by the Plan. Mr. Cusimano noted that without a large format plotter he would not be able to produce maps at a scale that would provide



discernable information. Mr. Cusimano added that, in addition, these same maps would provide valuable information to be used in the Emergency Operations Plan and Flood Damage Prevention Plan, as well as creating maps for any of the many projects conducted by his office. Mr. Cusimano stated that it would be unreasonable to expect the GIS Office in the Tax Department to update and keep up with all of the data layers that would be generated by his Department due to participation in the Caswell County Multi-Jurisdictional Hazard Mitigation Plan, Flood Insurance Program, zoning, etc. Mr. Cusimano added that it would be his duty and responsibility to develop and maintain these data layers. Mr. Cusimano stated that it is a requirement of the Hazard Mitigation Plan that he review and update these maps at regular intervals. Mr. Cusimano noted that the request for a budget transfer for the purchase of the plotter is a request from the Emergency Services Office as well. Commissioner Ward questioned whether these funds could be spent elsewhere since the County already has this equipment. Mr. Cusimano stated that he is obligated to keep a set of these maps and to keep the data base current in the event of an emergency in the County. Chairman Hall clarified that preparation of these maps is one of the duties of the Planning Department and which is required by the grant and the grant funds have to be spent on the plotter or similar equipment or not spent at all. Mr. Cusimano noted that the grant funds have to be spent on development or enhancement of the Hazard Mitigation Plan. Mr. Earp clarified that this money comes to the County as a reimbursement because of the in-kind match of man hours put into developing the Hazard Mitigation Plan. Mr. Earp noted that originally, the plotter was one of the items that was needed, but monies was not available so they took it out. Mr. Earp added that they found it to be very inefficient to work without it and now with these grant funds being reimbursed to the County, it allows the opportunity to purchase this equipment. After considerable discussion, Commissioner Vernon moved, seconded by Commissioner Jefferies to offer a substitute motion to table this issue. The motion carried by a vote of six to one with Commissioner Travis voting no.

Mr. Earp presented a request from Mr. Phil Lloyd representing Correctional Officers from the Caswell Correctional Center and Dan River Prison Work Farm. Mr. Earp stated that they are trying to put together a wellness program for their second shift employees who work from 2:00 p.m. to 10:00 p.m. Mr. Earp added that they have asked if they could work out an agreement with the County to use the gym from 10:30 p.m. to 12:30 a.m. Mr. Earp stated that while he feels that the request should receive all consideration, there are issues of liability, security of County property, and control issues because of lack of supervision. Chairman Hall asked if the Correctional Officers would be willing to reimburse the County for the cost of supervision and Mr. Earp answered that this was not discussed. There was considerable discussion, after which Mr. Earp stated that he would gather additional information concerning this request.

Mr. Earp presented to the Board a request from the North Carolina City and County Management to participate in their Civic Education Project which produces materials each year that gives insight to school students on local government and provides accurate, up-to-date information about county and municipal government in the State of North Carolina. Mr. Earp stated that this is a request for funding in the amount of \$125 to be considered by the Board at budget time.

Mr. Earp reported that Caswell County has been conditionally approved to receive from the North Carolina Housing Finance Agency an amount not to exceed \$50,000 under the 2005 cycle of the Urgent Repair Program.

Mr. Earp provided information to the Board concerning a proposal by Wavelength for broadband deployment. Mr. Earp reported that Wavelength is a broadband Internet Service Provider that specializes in connecting developing communities and underserved markets with technology neutral broadband service. Mr. Earp stated that Wavelength has submitted a proposal that requires the County to execute a Letter of Intent which does not obligate the County to enter into a partnership for actual deployment, but simply authorizes Wavelength to conduct a deployment study to determine technically feasible deployment solutions and develop a business model that is not dependent upon grants or external funding with the goal of developing an economically sustainable solution. Mr. Earp informed the Board that he would provide additional information at a later meeting and have a representative of Wavelength present to discuss this further with the Board.

### RECESS

The Board held a brief recess.

### ANNOUNCEMENTS/QUESTIONS

Commissioner Hamlett moved, seconded by Commissioner Travis to reconsider an earlier motion that he had made regarding the formation of a Committee to review the County's Hunting Ordinance for possible revision. The motion carried unanimously.

Commissioner Hooper moved, seconded by Commissioner Travis that the Board of Commissioners schedule a meeting to review the County's Hunting Ordinance for possible revisions and any recommendations be presented to the public at the Board's March 21, 2005 meeting. The motion carried unanimously.

Commissioner Hooper stated that the compactor at the County Landfill is in a shaded area and is always muddy. Commissioner Hooper requested that improvements be made to this area.

Commissioner Travis stated that he felt that the County should have inmates come back to the Landfill to pick up trash and clean up the area.

Commissioner Hamlett questioned the status of the EMS ambulances. Mr. Earp provided an update on these ambulances. Commissioner Hamlett questioned why the Estelle convenience center site was closed this past weekend. Mr. Earp answered that he would investigate why the center was closed. Commissioner Hamlett asked if the Sheriff's Department's staffing is short. Mr. Earp answered that the Sheriff's Department is currently short staffed because of two recent resignations.

Commissioner Vernon stated that he felt the Board of Commissioners had a good meeting with Representative Bill Faison and he would like to see a meeting scheduled with Senator Hugh Webster so the Board could express its concerns to him.

Commissioner Hooper questioned the status of the sale of 20 acres of County property located in Pelham and stated that he felt the Board should take action on this.

#### CLOSED SESSION

Commissioner Hamlett moved, seconded by Commissioner Ward that the Board enter into closed session to consider the compensation, terms of appointment, and performance of an individual public officer (NCGS 143-318.11(a)(6)), to preserve the Attorney/Client privilege (NCGS 143-318.11(a)(3)), and to instruct the public body's staff concerning the position to be taken in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease (NCGS 143-318.11(a)(5)). The motion carried unanimously.

#### REGULAR SESSION

Commissioner Travis moved, seconded by Commissioner Jefferies to resume regular session. The motion carried unanimously.

#### MEETING DATE SCHEDULED – HUNTING ISSUES

The Board agreed to schedule a meeting on Friday, March 11, 2005, at 8:00 a.m. to discuss the County's Hunting Ordinance and consider possible revisions.

#### THE ADJOURNMENT

At 9:30 p.m. Commissioner Jefferies moved, seconded by Commissioner Travis to adjourn the meeting. The motion carried unanimously.

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Wanda P. Smith  
Clerk to the Board

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Nathaniel Hall  
Chairman

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